

MINUTES OF THE PUBLIC BOARD MEETING  
HELD MONDAY, NOVEMBER 21, 2011 AT 7:00 P.M.  
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. RESOLUTION FOR EXECUTIVE SESSION

At **7:08 p.m.** *Ms. Larson* moved the following resolution:

WHEREAS, pursuant to N.J.S.A.10:4-12(b), the Montclair Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A.10:4-12(B) (1) – (9);

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education shall forthwith enter into closed session to discuss the following matters concerning: *personnel report, settlement agreements, out of district placements and legal matters.*

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Seconded by *Mr. Rosenblum* and approved by a vote of 6-0.

B. EXECUTIVE SESSION

C. RETURN TO OPEN SESSION

D. STATEMENTS

The meeting reconvened at **8:01 p.m.**

Let the minutes reflect that adequate notice of this meeting has been approved in the following manner:

1. On Thursday, May 19, 2011 notice of this meeting was faxed to the Montclair Times, the Herald News and the Star-Ledger. The time, date and location of this meeting were accurately set forth therein.
2. On this same date a copy of said notice was filed with the Township Clerk and was posted at the public bulletin board in the first floor main hall of the Board of Education building, 22 Valley Road.
3. Copies have also been mailed to all persons who have requested same at no cost.

“Please be advised that this meeting is considered a public meeting under the law and may be taped, broadcasted, used or reproduced in ways and in mediums beyond the control of the Board of Education. Individual statements and opinions expressed are solely those of the speakers and do not necessarily represent the Montclair Board of Education.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data regarding yourself or others during this public meeting, this information may be collected and used by others. Accordingly, the Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and

employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Speakers should therefore carefully evaluate their statements for individual consequences under the law, and should obtain any appropriate professional advice prior to speaking.”

E. THE PLEDGE OF THE ALLEGIANCE

The Pledge of Allegiance occurred at **8:02p.m.**

F. ROLL CALL

	PRESENT	ABSENT
Angelica Allen-McMillan	<u>    x    </u>	<u>          </u>
Tanya Coke	<u>          </u>	<u>    x    </u>
Robin Kulwin	<u>    x    </u>	<u>          </u>
Leslie Larson	<u>    x    </u>	<u>          </u>
Shelly Lombard	<u>    x    </u>	<u>          </u>
Norman Rosenblum	<u>    x    </u>	<u>          </u>
Deborah Wilson	<u>    x    </u>	<u>          </u>
Staff Members	<u>    15    </u>	
Members of the Public	<u>   200   </u>	
Members of the Press	<u>    1    </u>	

G. MINUTES

*Ms. Larson* moved to approve the following minutes:

1. Public Board meeting held on Monday, October 17, 2011
2. Special Public Board Meeting held on Wednesday, November 2, 2011
3. Executive Session Board Meeting held on Monday, November 7, 2011

Seconded by *Mrs. Kulwin* and approved by a vote of 6-0 with 0 abstentions.

H. AWARDS, RECOGNITION, AND PRESENTATIONS

Dr. Harrison presented the following awards to the following students:

1. Mathematics Teaching in the Middle School

Lia Pagnotta  
 Lila Taylor  
 Nataile Rechan  
 Isabella Zorich

## 2. 2012 National Merit Scholarship Program

Semifinalist

Spencer Bokat-Lindell  
Axel J. Hellman  
Aidan Kaplan  
Anne Yejin Kim  
Brigid Mulroe

## 3. 2012 National Achievement Scholarship Program

Semifinalist

Sara Meretab

Outstanding Participant

Zariah Chappell  
Lucille Desouza  
Sarah Dillard  
Jordan Ellison  
Drisana Hughes  
Evan janifer  
Sarah-Nicole LeFlore

## 4. National Hispanic Recognition Program 2011-2012

Samuel Alvarado-Silverman  
Alexandra Benya  
Gabriel Gladtsone-Groth

*Derlyse Gutierrez*, Board Attorney clarified the legalities of restoring medical benefits to the Para-Professionals in the district. Ms. Gutierrez explained that it is a matter of negotiations between the Montclair Education Association (MEA) and the Board of Education (BOE). The MEA has to request that the current contract be reopened. If agreed upon by the BOE then they will begin bargaining the contract.

Ms. Gutierrez added that the State of New Jersey passed a new law that mandates that public employees contribute to their health insurance premiums. The contributions are 1.5 % of the annual salary or a certain percentage on a sliding scale developed by the State of New Jersey. Under that new law employees covered by a collective bargaining agreement that was in effect June 28, 2011 which was the date of the new law, do not contribute to their health benefits based on this scale until the collective bargaining agreement expires. She continued that under the MEA agreement which does not expire until June 30, 2012, the members of the MEA would contribute .5% of salary towards their health benefits. When the MEA agreement expires members of the MEA will contribute either 1.5% of their salaries or the sliding scale chart of contributions whichever is greater.

Ms. Gutierrez indicated that under the new law if there are any changes made to a collective bargaining agreement such as a reopening of a contract or making any type of an amendment to a contract, the members of that bargaining unit becomes subject to the provisions of that new law immediately. This means that the entire MEA will be subject to 1½ percent of their salary or Phase I of the contribution under the law whichever is greater. Furthermore, if the MEA agreement is reopened and renegotiated prior to June 30, 2012 and a new agreement is decided on, the MEA members would start contributing when that agreement is ratified. Then on July 1, 2012 they would go into Phase 2 of the new law. She concluded that because Para-Professionals are members of the MEA any sidebar agreement surrounding any issues of health insurance for them would affect all members of the MEA.

## I. SUPERINTENDENT'S REPORT

*Dr. Alvarez* announced that the District, Board and Administration did respond to the Commissioners' waiver of '*No Child left behind*'. He stated that Montclair's position is in support of the issues of fostering accountability to high achievement standards, continuous improvement, and the closer of the achievement gap and they are central to Montclair's issues. He stated that the current law unfairly labels Montclair as having failing schools. Those schools have in fact made progress towards proficiency. The Academic Achievement Report presented at last month's meeting showed that there is continuous progress at all levels and students are performing particularly very well. He stated that the achievement gap has closed quite a bit. According to the entire population of students, the difference between African American students and Caucasian students when they reach the high school is 10%. When special education students are factored out and the focus is on the general education population, there is a 3% difference. He concluded that some of Montclair's schools- because they haven't made absolute Annual Yearly Progress (AYP) are being labeled as failing institutions in some cases. Montclair supports any revisions that the law requires in terms of setting benchmarks for individual schools.

Dr. Alvarez spoke about the teacher evaluations and indicated that teachers should not be evaluated on a single measure. However, they have grave concerns about requiring that objective learning outcome such as NJASK to comprise 50% of the evaluation. He believes that quantifying such a hard and high percentage will lead to unwelcome and unintended consequences in many districts. He indicated that more teaching to the tests, unnecessary referral to lower performing students in special education, undue suspension of lower performing students with behavioral issues and even attempts to manipulate the data would result. This information has been included in the letter that will be sent to the Department of Education. He added that they will continue to monitor this but some of the State's reforms are welcomed.

Dr. Alvarez stated that there will be a Tri-State Consortium visit in December. Tri-State Consortium is a group of high performing school districts in the tri-state area. Montclair will be reviewing the K-12 writing program against those districts to see if the schools are in fact adhering to what the strategic plan is in writing and whether the philosophy being employed in each of the school is actually happening. There will be a team of about 20 people that will be visiting the district.

Dr. Alvarez announced that the Mounties made it to the State Championship game and encouraged that all come out to support them at the Metlife Center.

## 1. Audit Report

*Mr. John Lauria* of McEnerney, Brady and Company, LLC presented the following information regarding the 2010-2011 audit report.

Mr. Lauria spoke about the Comprehensive Annual Financial Report (CAFR) and Management reports that are mandated by the State Department of Education. He stated that his company is required to apply the procedures detailed in the audit program to every school district thoroughly. To better understand everyone's job responsibilities, he stated that he had a Certified Public Accountant (CPA) perform a 'walk through' to try to learn exact procedures as it relates to purchasing and payroll. This type of procedure is done every five years.

The areas that are highly concentrated and must be reviewed as mandated by the State are as follows:

- Payroll department since it is 70 percent of every school district's budget
- The payroll clerks' responsibilities as it relates to their contract and salary
- The five highest compensated employees in the district ensuring that W-2's mirrors the salary according to their contracts.

He indicated that in addition to the five highest compensated employees, they also reviewed 15 other employees applying the same procedures.

Mr. Lauria explained that Montclair still has a treasurer of school monies. However, in the past year the State no longer required school districts to have a treasurer of school monies. The function of the school treasurer is to reconcile bank agency accounts, capital fund, general fund and a number of accounts in the district. In Montclair, the payroll clerk, and assistant business administrator reconciles the payroll agency account and the business administrator reconciles the net payroll account. He stated that this is viewed as a way of making sure that the payroll clerk does not have absolute control of employees' pay. It's an idea of checks and balances. He added that at the end of the year they look at bank accounts, activity funds, and athletic funds that the school district has and then conduct appropriate audit procedures. He indicated that in payroll they make sure that at the end of June balances that are due the State and federal government for withholding are paid by the next month as required.

Mr. Lauria provided further details about voucher testing, accounts payable and purchasing being required and mandated in the audit guideline book. Travel vouchers were also reviewed to ensure that the amounts correspond with what is recorded in the minutes. Bid contracts were reviewed to ensure that they were truly advertised and that contract awards and change orders does not exceed what was approved in the minutes.

He added that the way the audit report is presented is also mandated and documents of the audit report are very rigid and must be prepared the same in all districts.

Mr. Lauria reported that it was noted that the State mandates the surplus to be used for tax relief going forward. As was mentioned, the surplus \$2,325,000.00 for this current school year budget is already in the 2011-2012 school budget. For 2012-2013 school year budget the district will be required to use \$4,717,809.00 for tax relief as required by the State. He indicated that there is an unassigned balance in which the Board is able to keep at two percent which is a calculation.

He stated that the school staff has gotten better with record keeping for the student activity accounts and the Board offices are in compliance with all State requirements.

## 2. Budget Committee

Presentation by Budget Committee

*Mr. Ed Foley* presented information and recommendations about the budget to the Board and public.

The Budget working groups' presentation consisted of the following:

- The background of the working group members
- 5-Year projections: Work in Progress
- Montclair's surplus history
- Budget process recommendations
- Comments on the audit
- Conclusions

## J. BOARD OF EDUCATION REPORTS

### 1. First Reading of the following Board Policy

P-6145.7 Social Events/Meetings

### 2. Second Reading of the following Board Policies

- a. P-1100 Communicating with the Public
- b. P-4121 Substitute Teachers-Certified Personnel
- c. P-4211 Recruitment, Selection and Hiring-Non Certified Personnel
- d. P-5131.10 Dating Violence
- e. P-5141.8 Sports Related Concussion and Head Injury
- f. P-5145.12 Search and Seizure
- g. P-6142.4 Physical Education and Health
- h. P-6145.1/6145.2 Intramural Competition; Interscholastic Competition

### 3. Second Reading of the following Board Bylaws

- a. B-9250 Expenses

- b. B-9270 Conflict of Interest
- c. B-9273 Nepotism-Board Members

1. Committee Reports

- a. Communications Committee  
None.
- b. Curriculum Committee  
None.
- c. Facilities and Enrollment Advisory Committee

Discussion of the request from Mt. Hebron PTA for a waiver to serve alcohol at Comedy Night Event at Mt. Hebron School.

*Ms. Teresa Wingate* spoke about comedy night at Mount Hebron School and requested permission from the Board to serve alcoholic beverages.

*Mr. Rosenblum* moved to approve a waiver policy allowing alcoholic beverages to be served at comedy night at Mount Hebron School.

Seconded by *Ms. Larson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Tanya Coke	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Robin Kulwin	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Leslie Larson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Shelly Lombard	<u>      </u>	<u>  x  </u>	<u>      </u>	<u>      </u>
Norman Rosenblum	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Deborah Wilson	<u>      </u>	<u>  x  </u>	<u>      </u>	<u>      </u>

- d. Personnel Committee  
None.
- e. Special Needs Committee  
None.

K. COMMENTS

- 1. PTA

**Beth Wolensky**, Co-President of the PTA thanked the budget committee for the work they did in behalf of PTA Council. She announced that in conjunction with the MFEE the PTA will host a “Rap and Roll” event in the community on December 3 and urged all to come out to support.

## 2. MEA

**Gayle Shephard**, President of the MEA clarified the amount that the members are currently paying in healthcare benefits as well as the amount members would pay if the contract is reopened. Mrs. Shephard also clarified that she would very much like to be a part of the discussions concerning the surplus monies and that she initiated that process by sending an email to Dr. Alvarez and Mrs. Lombard. She stated that she and Dr. Alvarez discussed the surplus money and the attorneys’ take on reinstating health benefits to the Para-Professionals. She added that she consulted the New Jersey Education Association (NJEA) for guidance. The NJEA is still deliberating on whether or not the sidebar agreement would need to be opened if the benefits are reinstated.

She explained that the MEA was not surprised at the \$8 million surplus because beginning 2008-2011 the MEA gave back to the district in a number of ways such as lay-offs, pay freezes, retirements, contributions to health benefits, and the loss of health benefits for the Para-Professionals. These all amounted to a total of \$8,643,000.

She stated that there has to be collaboration between the MEA, the Board and the Superintendent. The goal and objective of the MEA is to see to it that schools grow and prosper and nothing further. She concluded that the NJEA attorney’s and reps will be in contact with the Board regarding the contract.

## L. COMMENTS FROM THE PUBLIC – AGENDA ITEMS

The Board allowed time for the public to comment on agenda items.

## M. GENERAL RESOLUTIONS

**Dr. Allen-McMillan** moved to approve the following resolutions as amended:

1. Resolution re: Adoption of Board Policies Adoption of Board Policies: 1100 Communicating with the Public, 4121 Substitute Teachers-Certified Personnel, 4211 Recruitment, Selection and Hiring-Non Certified Personnel, 5131.10 Dating Violence, 5141.8 Sports Related Concussion and Head Injury, 5145.12 Search and Seizure, 6142.4 Physical Education and Health, and 6145.1/6145.2 Intramural Competition; Interscholastic Competition

WHEREAS, the Board of Education must determine and approve the policies necessary to guide the decision-making process governing all activities of the schools and

WHEREAS, it must revise its policies as necessary so that they conform to changes in state code or law:



BE IT RESOLVED; that the Montclair Board of Education hereby approves those changes to the **attached** policies.

2. Resolution Re: Adoption of Board Bylaws 9250 Expenses, 9270 Conflict of Interest, 9273 Nepotism-Board Members

WHEREAS, The board of education must determine and approve the bylaws necessary to guide the decision-making process governing all activities of the schools. and

WHEREAS, It must revise its bylaws as necessary so that they conform to changes in state code or law:

BE IT RESOLVED; that the Montclair Board of Education hereby approves those changes to bylaws 9250 Expenses, 9270 Conflict of Interest and 9273 Nepotism-Board Members.

3. Resolution re: Contract with Trinitas Children's Therapy Services to Provide Occupational Therapy Services

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement...may be made, negotiated or awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", and

WHEREAS, the nature of these contract awards generally relate to the provision of professional services, and

WHEREAS, the Montclair Board of Education is in need of services to recruit, manage, and compensate independent contractors for therapy services, and

WHEREAS, Trinitas Children's Therapy Services will provide occupational therapy services for a period of one year from October 2011 through June 2012 at a cost of \$81.00/hr as needed

NOW, THEREFORE, BE IT RESOLVED that the Montclair School District will award a contract with Trinitas Children's Therapy Services.

4. Approval of School Field Trips

WHEREAS, The new jersey department of education accountability regulations require approval of all school related field trips by the board of education and,

WHEREAS, the field trip must be directly related to instruction and class work,

NOW, THEREFORE, BE IT RESOLVED that the following field trips are approved:

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
2-24-12	Glenfield	8	Washington	Princeton University		Engineering Competition- the students will answer math and science questions.
1-14-12	Glenfield	6-8	Washington	Rutgers University		Engineering Competition- .the students will create a virtual city
12-14-11	Glenfield	7	Castaldo	Rockerfeller Ctr, NYC	\$20	To provide students with disabilities both a social and community experience.
11-15-11	Glenfield	6-8	Gill	MHS	\$4	Students will attend the Annual Model Congress
1-27-12	Glenfield	8	Furer	NYC	\$25	The Bodies Exhibition- view prepared/preserved human bodies to supplement curriculum
12-22-11	Glenfield	7	Etter	Palisades Ctr Mall, West Nyack NY	\$55	It is a reward trip for the Reading incentive program
3-7-12	Glenfield	7	Kondreck	Baltimore, Md	\$200	A visit to Ft McHenry and flag lesson is scheduled, as well a museum visit and historical sites
1-12-12	Glenfield	6-8	Furer	NJIT	\$25	Participation in the NJ Science Olympiad Regional Competition
1-13-12	Glenfield	8	Lofrano	Floyd Hall Arena, Little Falls, NJ	\$20	Community Building Winter Trip
1-19-12	Glenfield	7	Dominick	Lincoln Ctr, NYC	\$30	We are going to the "Meet the Artist" School Series

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
2-28-12	Glenfield	8	Lofrano	State Theatre, New Brunswick	\$25	Mayhem Poets – motivational, fun, educational form of art and literature
2-23-12 thru 2-24- 12	Glenfield	7	Kondreck	MSU-Art Gallery	\$6	Students will have the opportunity to view the artwork of the children of 2 famous artists and create hands on project.
3-14-12 thru 2-14- 12	Glenfield	7	Facey	Buehler Science Ctr Paramus NJ	\$30	Space enrichment studying space
6-6-12 thru 6-8-12	Glenfield	8	Belmonte	Washington, DC	\$350	Read your way, Reading incentive
6-5-12 thru 6-6-12	Glenfield	7	Schwartz	Plymouth, Boston	\$250	Academic Enrichment
1-12-12	Glenfield	6	Lupfer	Lincoln Ctr, NY	\$20	Students will tour Lincoln Center participate interactive show
2-23-12 thru 2-24- 12	Glenfield	7	Schwartz	Cherry Hill/Philadelphia	\$200	Read your Way Trip
12-16-11	Renaissance	8	Hittel	Times Square, NY	\$20	In connection with our cells/DNA unit in science
12-16-11	Renaissance	6	Susswein	Hillside Community Food Bank	-	To participate in community service as part of our Friday curriculum
1-20-12	Renaissance	6	Susswein	Museum of Natural History, NYC	\$10	To explore early human and African and Asian peoples exhibits as related to humanities studies

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
1-27-12	Renaissance	6	Susswein	Clary Anderson Arena	\$5	Physical education component of our Expo demonstration of performance assessments for MP2
1-20-12	Renaissance	7	Jackson	Ellis Island, Liberty State Park	\$7	To study the influx of immigrants to the US
1-12-12	Renaissance	6	Susswein	Museum of Natural History, NYC	\$10	To explore early human and African and Asian peoples exhibits as related to humanities studies
2-10-12	Renaissance	6	Susswein	Liberty Science Ct	\$20	The Liberty Science Ctr will extend class room activities into offsite Kinesthetic Learning
2-24-12	Renaissance	8	Jackson	Tenement Museum, NYC	\$15	To see how immigrants lived once in New York City
2-17-12	Renaissance	8	Jackson	Tenement Museum,. NYC	\$15	Same as above
3-9-12	Renaissance	6	Susswein	Hindu Temple, Iselin NJ	\$5	To immerse ourselves in Indian Culture in order to give a better understanding of Humanities studies
3-16-12	Renaissance	6	Susswein	Hindu Temple, Iselin, NJ	\$5	Same as above
3-30-12	Renaissance	6	Susswein	Clary Anderson Arena	\$5	Physical Education component of our EXPO demonstration of performance assessment for MP3

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
3-2-12	Renaissance	8	Hittel	Sterling Hill Mineral, Ogdensburg, NJ	\$10	To learn about the fluorescent minerals and rocks that are unique to the Franklin NJ area
4-27-12	Renaissance	6	Susswein	Chinatown & Brooklyn Bridge, NY	-	Immersion into Chinese culture to compliment humanities studies as well as connection to architecture class
4-13-12	Renaissance	8	Stulbaum	Wall St, NY	\$15	Tying Wall St. to the math curriculum "why do we have to learn this" American History
6-15-12	Renaissance	6	Susswein	Mountainside Pool, Montclair	-	End of year pool party and picnic
6-1-12	Renaissance	6	Susswein	Woodman Field	-	To re enact the Greek Olympics to compliment humanities studies and integrate physical education
6-1-12	Renaissance	8	Hittel	Camden Aquarium	\$15	To support our Earth's Waters unit in science
5-11-12	Renaissance	6	Susswein	Metropolitan Museum of Art, NY	\$20	Examination of art and artifacts related to Social Studies, Art and Latin and Language Arts studies
5-18-12	Renaissance	6	Susswein	Metropolitan Museum of Art, NY	\$20	Same as above
3-13-12	Nishuane	2	McLaughlin	Hillside School	-	Attend school production
12-14-11	Nishuane	K	Schmeding	Valley Regency, Mtc	-	Using the social skills that are taught in the classroom

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
2-24-12	Mt. Hebron	7	Taylor	Buehler Challenger & Science Ctr, Paramus	\$25	Buehler supports the STEM science curriculum for the 7 <sup>th</sup> grade
2-6-12	Mt. Hebron	7-8	Perillo	Mayo Performing Arts Ctr, Morristown, NJ	\$15	Students experience a classic cultural event and gain understanding and appreciation for literature and theater
6-18-12	Mt. Hebron	8	Scala	Great Adventures	\$120	8 <sup>th</sup> grade Activities-team building
2-28-12	Mt. Hebron	7-8	Scala	Mayo Performing Arts Ctr, Morristown, NJ	\$20	House 4 students will view a play coordinating with Social Studies curriculum and Black History Month activities
5-18-12	Mt. Hebron	6-8	Cool	High Note Festival-Dorney Park Allentown, PA	\$60	Students will participate in an adjudicated music festival. Students prepare to participate throughout the year
6-15-11	Mt. Hebron	8	Scala	Upper Mountain Pool, Mtc	-	8 <sup>th</sup> grade activities team building
12-19-11	Bradford	2	Russo	MSU	\$15	Follow up activity to literature unit about the works of Charlie Dickens
12-14-11	Bradford	K	O'Sullivan	Valley Regency, NJ	-	Using the social skills that are taught in the classroom
2-1-12	Northeast	4-5	Dey	Gershwin Theatre, NY	\$45	To observe vocal and instrumental performances in a live professional setting related directly to performance skill being taught during instrumental lessons

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
12-14-11	Northeast	3-5	Alday	Valley Regency, NJ	-	Using the social skills that are taught in the classroom
3-1-12	MHS	10-12	Lavosky	Spanish Repertory Theater, NY	\$34	The students will develop a better understanding of the ideas attitudes and beliefs of people in the 16 <sup>th</sup> century Spain during the performance of Cervantes "El Quijote".
12-13-11	MHS	10	Franco	Tenement Museum, NY	\$15	The Tenement Museum offers a rich cultural and historical educational experience for students who are studying immigration
11-29-11	MHS	11-12	Ryan	Javits Center, NY	-	Dental Convention, students interact with professionals in all areas of dentistry
11-18-11	MHS	11-12	White	Seton Hall University	-	On site admission for seniors and information session for jr's interested in education and Human services
12-14-11	MHS	10	Zellway	Rockerfeller Center, NY	\$20	Community based instruction, public transportation safety restaurant skill, building language and communication skills
12-1-11 thru 12-4-11	MHS	10-12	Wingren	Princeton Model UN conference	\$36	To compete in the Princeton University Model United Nations conference where the students will create resolutions and debate them

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
12-14-11	DLC	PK	Gomes	Valley Regency	-	Using the social skills that are taught in the classroom
12-8-11	Hillside	5	Eckardt	Newark Museum	\$15	Native American Journey, Tales of Maya Skies Planetarium
12-13-11	Hillside	5	Frankle	Liberty Science Ctr	\$15	Science
11-22-11 11-29-11 11-30-11 12-1-11 12-5-11 12-6-11 12-7-11 12-8-11 12-9-11	Hillside	4-5	McHugh	Several venues	-	Creative performance for community elders, sick children and peers/community service and teaching empathy to students
12-7-11	Watchung	2	Blafer	Sterling Hill Mining Museum, Ogdensburg, NJ	\$11	To enhance our science curriculum of rocks, soils and fossils in earth science.
12-14-11	Watchung	1-2	Markham	Valley Regency	-	Using the social skills that are taught in the classroom
12-19-11	Bradford	1	Barroqueiro	MSU	\$10	The 1 <sup>st</sup> grade students have been studying various holidays. This trip will reinforce classroom curricula while expanding students understanding
12-13-11	Hillside	4-5	D'Amico	Rutgers, New Brunswick	0	Halftime show



SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
12-3-11	Hillside	4-5	D' Amico	Rutgers, New Brunswick	0	Halftime show
12-14-11	Hillside	3-5	Philip	Valley Regency	0	Socialization skills

BE IT FINALLY RESOLVED that the field trips are approved in accordance with the New Jersey Department of education accountability regulations.

Seconded by *Ms. Larson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Tanya Coke	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Robin Kulwin	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Leslie Larson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Shelly Lombard	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Norman Rosenblum	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Deborah Wilson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

N. BUSINESS

1. Resolution re: Monthly Budget Reports and Bills and Claims

*Ms. Larson* moved to approve the following resolution:

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11 (c) 3, the Montclair Board of Education certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a), and that pursuant to N.J.A.C. 6A:23-2-11 (c) 4, after review of the board secretary's monthly financial reports, in the minutes of the Board each month, the Montclair Board of Education certifies that no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11 (b), and

BE IT FURTHER RESOLVED that the Montclair Board of Education approves the attached Bills and Claims for the month of November 2011 in the amount of \$2,697,796.79, a Supplemental Bills and Claims list for the month of October 2011 in the amount of \$608,590.34, and the attached Appropriation Adjustments for the month of October 2011 in the amount of \$2,990.00 and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair in the amount of \$10,500,000.00 for the month of November 2011 and

BE IT FINALLY RESOLVED that the Montclair Board of Education acknowledges receipt of the attached Budget Reports for the month of October 2011, the Secretary's Report for the month of October 2011, and a Treasurer's report for the month of September 2011.

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Tanya Coke	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Robin Kulwin	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Leslie Larson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Shelly Lombard	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Norman Rosenblum	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Deborah Wilson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

2. Resolutions

*Ms. Larson* moved to approve the following resolutions:

- a. Resolution re: Auditor's Report Fiscal Year 2010-2011 School Year

WHEREAS, New Jersey Statutes 18A:23-5 states that "Within 30 days following the receipt of the report of the annual audit the board of education of the district shall, at a regularly scheduled public meeting, cause the recommendations of the auditor to be read and to be discussed and the discussion duly noted on the minutes of said board", and

WHEREAS, the firm of McEnerney, Brady & Company, LLC has forwarded the annual Audit Report for the school fiscal year, July 1, 2010, to June 30, 2011, to the Superintendent of Schools. John Lauria of McEnerney, Brady & Company, LLC is present at the Board of Education meeting tonight to discuss the Audit Report with the Board of Education.

NOW, THEREFORE, BE IT RESOLVED, the Board of Education acknowledges receipt of the Audit Report for the School Fiscal Year July 1, 2010, to June 30, 2011, and directs the Administration to implement the recommendations of the Auditor as shown in the Corrective Action Plan (Attachment A).

b. Resolution re: Submission of Comprehensive Maintenance Plan

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Montclair Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Montclair Board of Education in compliance with Department of Education requirements.

c. Resolution re: Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms – Bradford, Nishuane and Northeast Schools for 2011-2012 School Year

WHEREAS, N.J.A.C. 6A:26-6.2(h)4i provides that individual toilet rooms shall be provided in each pre-kindergarten and kindergarten classroom, and

WHEREAS, N.J.A.C. 6A:26-6.2(h)4ii provides for an alternate method of compliance by providing toilet rooms adjacent to or outside the classroom,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education, after careful study and due deliberation, approves an alternate method of compliance for Bradford, Nishuane and Northeast as per attached applications, and

BE IT FINALLY RESOLVED that the School Business Administrator will forward a copy of this resolution to the County Superintendent of Schools.

d. Resolution re: Project Application and Schematic Plans for Watchung School Landscaping and Site Improvements 2011-2012

WHEREAS, the Montclair Board of Education desires to restore landscaping disturbed by previous work, and add other site improvements at the Watchung School, and

WHEREAS, N.J.A.C. 6:26 requires the submission of a Project Application and Schematic Plans for all projects, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed project is not included in the district's Long Range Facility Plan that was previously submitted to the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the Project Application and Schematic Plans to the Department of Education, Bureau of Facility Planning Services, and is submitting an amendment to the district's Long Range Facility Plan, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Board Architect, Richard Rigolo, to prepare all plans, specifications, drawings and necessary bid related documents for the project.

- e. Resolution re: Project Application and Schematic Plans for Bradford School Renovations 2011-2012

WHEREAS, the Montclair Board of Education desires to replace the clock system, and replace a metal roof at the Bradford School, and

WHEREAS, N.J.A.C. 6:26 requires the submission of a Project Application and Schematic Plans for all projects, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed project is not included in the district's Long Range Facility Plan that was previously submitted to the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the Project Application and Schematic Plans to the Department of Education, Bureau of Facility Planning Services, and is submitting an amendment to the district's Long Range Facility Plan, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Board Architect, Richard Rigolo, to prepare all plans, specifications, drawings and necessary bid related documents for the project.

- f. Resolution re: Project Application and Schematic Plans for Edgemont School Window Glazing Replacement 2011-2012

WHEREAS, the Montclair Board of Education desires to replace window glazing at the Edgemont School, and

WHEREAS, N.J.A.C. 6:26 requires the submission of a Project Application and Schematic Plans for all projects, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed project is not included in the district's Long Range Facility Plan that was previously submitted to the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the Project Application and Schematic Plans to the Department of Education, Bureau of Facility Planning Services, and is submitting an amendment to the district's Long Range Facility Plan, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Board Architect, Richard Rigolo, to prepare all plans, specifications, drawings and necessary bid related documents for the project.

- g. Resolution re: Project Application and Schematic Plans for George Inness High School Annex Entrance Step Repair and Replacement 2011-2012

WHEREAS, the Montclair Board of Education desires to repair and replace exterior entrance steps at the George Inness High School Annex, and

WHEREAS, N.J.A.C. 6:26 requires the submission of a Project Application and Schematic Plans for all projects, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed project is not included in the district's Long Range Facility Plan that was previously submitted to the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the Project Application and Schematic Plans to the Department of Education, Bureau of Facility Planning Services, and is submitting an amendment to the district's Long Range Facility Plan, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Board Architect, Richard Rigolo, to prepare all plans, specifications, drawings and necessary bid related documents for the project.

- h. Resolution re: Project Application and Schematic Plans for Auditorium and Planetarium Roof Replacement at the Glenfield School 2011-2012

WHEREAS, the Montclair Board of Education desires to replace the Auditorium & Planetarium Roofs at the Glenfield School, and

WHEREAS, N.J.A.C. 6:26 requires the submission of a Project Application and Schematic Plans for all projects, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed project is not included in the district's Long Range Facility Plan that was previously submitted to the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the Project Application and Schematic Plans to the Department of Education, Bureau of Facility Planning Services, and is submitting an amendment to the district's Long Range Facility Plan, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Board Architect, Richard Rigolo, to prepare all plans, specifications, drawings and necessary bid related documents for the project.

i. Resolution re: Project Application and schematic Plans for High School Renovation 2011-2012

WHEREAS, the Montclair Board of Education desires to replace mechanical penthouse roofs and provide surge suppression for the electrical service at the High School, and

WHEREAS, N.J.A.C. 6:26 requires the submission of a Project Application and Schematic Plans for all projects, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed project is not included in the district's Long Range Facility Plan that was previously submitted to the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the Project Application and Schematic Plans to the Department of Education, Bureau of Facility Planning Services, and is submitting an amendment to the district's Long Range Facility Plan, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Board Architect, Richard Rigolo, to prepare all plans, specifications, drawings and necessary bid related documents for the project.

j. Resolution re: Project application and Schematic Plans for Northeast School Renovations 2011-2012

WHEREAS, the Montclair Board of Education desires to re-point & waterproof masonry, and install a food service cooking exhaust hood and make-up air system at the Northeast School, and

WHEREAS, N.J.A.C. 6:26 requires the submission of a Project Application and Schematic Plans for all projects, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed project is not included in the district's Long Range Facility Plan that was previously submitted to the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the Project Application and Schematic Plans to the Department of Education, Bureau of Facility Planning Services, and is submitting an amendment to the district's Long Range Facility Plan, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Board Architect, Richard Rigolo, to prepare all plans, specifications, drawings and necessary bid related documents for the project.

## k. Resolution re: Approval of Conference and Travel Expenses

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

<u>CONFERENCE</u>	<u>DATE</u>	<u>BOARD MEMBER/EMPLOYEE</u>	<u>SCHOOL DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>
Green Expo 2011 One Day	12/6/11	Edward Durkos	Main.	\$100.00	Goes towards landscape license which is a requirement of job.	Atlantic City, NJ
Cutting Edge Technology in the Classroom	1/6/12	Dana Calbi	Ren.	\$215.00	Meet W.L. standards using technology, discover new methodology, 21 Century tools and products, discover peer instruction through use of technology, help students move toward complete literacy with use of technology.	Parsippany, NJ
Working Effectively w/ Difficult, Defiant, and Noncompliant Students	1/4/12	Marianne Sender Jennifer Bailey	Ren. Ren.	\$225.00 \$225.00	Will help with a more effective delivery of instruction to students with IEP's, (and all students exhibiting defiant & noncompliant	Newark (Parsippany), NJ

					behavior.	
Working w/ Distracted & Disorganized Students	11/29/11	Pamela Hudson- Bernard  Vanessa Neilan	HS  Brad	\$224.00  \$224.00	To improve academic achievement for all students through the use of differentiated instruction and performance assessment to address diverse learning needs.	Jersey City, NJ
Breaking Down Bios & Bullying	12/5/11	Tracie Morrison	HS	\$65.00	Will assist in working towards eliminating all forms of bullying, harassment, & discrimination.	FDU – Teaneck, NJ
CRUSH College Tour	4/29/12- 5/03/12	Lauren Csuka	HS	\$138.00	Will gain knowledge on the college process and where to advise students on applying.	Albany, Schenectady, Syracuse, NY
Harassment, Intimidation and Bullying	12/9/11	Syreeta Carrington  Louis De Bello	Glen.  Brad	\$90.00  \$90.00	It is imperative to attend this professional development workshop due to the new anti- bullying legislation.	MSU, Montclair, NJ
2012 National Conference on Bullying	2/14/11- 2/17/11	Felice Harrison	CO	\$1,545.00	Leading experts in the field of school and child safety will provide national certificated instruction and training on the	Orlando, FL



					new anti-bullying legislation procedures and collaborations, showcasing "best practices" in anti-bullying programs.	
Suicide Prevention Conference	12/13/11	Jaime Doshi	HS	\$85.00	Will the further the efficient operation of the district by allowing counselors to gain a deeper understanding of suicide in order to work more effectively with those at risk.	Somerset, NJ
Synergis Teacher Training	12/20/11 - 12/21/11	Robert Haas Anthony Keys James Rodgers	HS HS HS	\$490.44 \$490.44 \$490.44	Will receive instruction on the Autodesk: Revit Software, specifically the "Green Cabing" project. This will support the STEM: Animation Academy strand of the STEM small learning community: which will be taught in Semester 2.	Quakertown, PA
T-110 Core Course	12/13/11	Karyn Senatore	Brad.	\$295.00	Use and incorporate the shared inquiry method of exploring literature.	Glen Ridge, NJ

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Tanya Coke	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Robin Kulwin	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Leslie Larson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Shelly Lombard	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Norman Rosenblum	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Deborah Wilson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

3. Contract Awards

Resolution re: Award of Contract for Consulting Services for Magnet School Review for the 2011-2012 School Year

*Dr. Allen-McMillan* moved to approve the following resolution:

Topic: New Jersey Statutes 18A:18A-4 require that supplies, equipment and services anticipated to be in excess of \$36,000 be awarded after advertisement and receipt of sealed bids.

Background Information: In accordance with Public School Contract Law, specifications were prepared, advertised and proposals were received by the Montclair Board of Education on September 27, 2011, for Consulting Services for Magnet School Review for the 2011-2012 school year. Six (6) companies received copies of the bid and two (2) bids were received (see Attachment A).

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education awards a contract for Consulting Services for Magnet School Review to District Management Council, 7 Harcourt Street, Boston, Massachusetts, 02116, in the total amount of \$75,000.

Seconded by *Mrs. Kulwin* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Tanya Coke	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Robin Kulwin	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Leslie Larson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Shelly Lombard	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Norman Rosenblum	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Deborah Wilson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

## 4. Change Orders

*Mrs. Kulwin* moved to approve the following resolutions:

- a. Resolution re: Change Order #1 for Roofing and Parapet Waterproofing at the George Inness School

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on April 6, 2011, for Roofing & Parapet Waterproofing at the George Inness School. The contract was awarded to RVT Construction, Inc., 90 Dayton Avenue, Suite 210, Passaic, New Jersey, 07055, in the total amount of \$117,060.00 (Base Bid of \$114,560.00 plus Alternate 1 for \$2,500.00).

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves of change order #1 in the amount of \$4,410.56 as follows:

As required by roofing manufacturer for issue of 15 year warranty:	
Installation of walkway pads	\$4,410.56
<hr/>	
<b>Total Amount of this change order:</b>	<b>\$4,410.56</b>

- b. Resolution re: change Order #1 for Exterior Concrete Step and Walk Replacement and Repairs at Various Schools

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on August 2, 2011, for Exterior Concrete Step & Walk Replacement & Repairs at Various Schools. The contract was awarded to Drill Construction Company, Inc., 80 Main Street, Suite 570, West Orange, New Jersey, 07052, in the total amount of \$67,150.00 (base bid of \$66,900 plus Alternate #1 for \$250).

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #1 in the amount of \$9,350.00 as follows:

The Contract is changed as follows:

As requested by Owner: Additional concrete walk replacement on the Park Street Side of the High School, per Contractor's

proposal dated 9/13/11 and Architects SK-1 Drawing dated 8/23/11 for an extra in the amount of:	\$9,350.00
<hr/>	
<b>Total Amount of this change order:</b>	<b>\$9,350.00</b>

c. Resolution re: Change Order #1 for Cornice and Roof Replacement at the Watchung School

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on April 6, 2011, for Cornice & Roof Replacement at the Watchung School. The contract was awarded to RVT Construction, Inc., 90 Dayton Avenue, Suite 210, Passaic, New Jersey, 07055, in the total amount of \$360,750.00 (Base Bid of \$337,750 plus Alternate 1 for \$23,000).

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #1 in the amount of \$17,140.00 as follows:

As required by field conditions:

Removal of concealed third roof layer at the Watchung School	\$17,640.00
Credit for omitting installation of scuppers	(\$500.00)
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<b>Total Amount of this change order:</b>	<b>\$17,140.00</b>
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d. Resolution re: Change Order #2 for Central Plant Boiler Installation

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared, advertised, and sealed bids received on June 8, 2011, for Central Plant Boiler Installation. The contract was awarded to Pennetta Industrial Automation, 428 Hoboken Avenue, Jersey City, New Jersey, 07306, in the total amount of \$197,400.00.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #2 for \$6,800.00 as follows:

Insulate piping where asbestos insulation was removed by others including all existing steam, steam header drip to trap, pumped condensate, city water, domestic hot water supply and return, and associated valves and fittings.  
Insulate existing piping in accordance with the specifications for insulation

of new piping. Do not insulate steam piping from unused boiler #2, but insulate common 12" header.

\$6,800.00

**Total Amount of this change order:**

**\$6,800.00**

- e. Resolution re: Change Order #2 for Video Surveillance and Access Controls at George Inness School

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on June 28, 2011, for Video Surveillance & Access Controls at George Inness School. The contract was awarded to Triad Security Systems, 971 Lehigh Avenue, Union, New Jersey, 07083, in the total amount of \$218,500.00 with unit pricing as follows: Additional Cameras \$1,275, Additional Door Controls \$1,025, Additional Proximity Reader and REX \$1,200.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #2 in the credit amount of \$104.00 as follows:

For custodial overtime on August 6, 2011.	(\$104.00)
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<b>Total Amount of this change order:</b>	<b>(\$104.00)</b>
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- 5. Resolution re: Approval of the Personnel Report

*Mrs. Kulwin* moved to approve the following resolution:

WHEREAS, the Superintendent has recommended that the Board approves the actions contained in the attached Amended Personnel Report.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the Amended Personnel Report of November 21, 2011, including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law.

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	x			
Tanya Coke				x
Robin Kulwin	x			

Leslie Larson	<u>    x    </u>	<u>          </u>	<u>          </u>	<u>          </u>
Shelly Lombard	<u>    x    </u>	<u>          </u>	<u>          </u>	<u>          </u>
Norman Rosenblum	<u>    x    </u>	<u>          </u>	<u>          </u>	<u>          </u>
Deborah Wilson	<u>    x    </u>	<u>          </u>	<u>          </u>	<u>          </u>

6. Resolution re: Authorizing Settlement of Lawsuit and Claims in the Matter of Joel Franco et al. V. Montclair Board of Education

*Dr. Allen-McMillan* moved to approve the following resolution:

WHEREAS, Joel Franco, Delicia Farias, Janeth Martines and Leonides Castro (collectively referred to as "Plaintiffs") brought an action against the Montclair Board of Education and other defendants, venued in the Superior Court of New Jersey, Essex County, bearing Docket No. ESX-L-4289-09 (hereinafter "the Action"); and

WHEREAS, the parties intend to resolve, by way of compromise, without adjudication of any issues of fact or law and without any admission of liability, all claims which were either raised or which could have been raised in the Action; and

WHEREAS, the resolution protects the interests of all parties and avoids the cost and time necessary to pursue further litigation; and

WHEREAS, the Plaintiffs have executed a release agreement which is attached hereto as "Exhibit A" and which releases the Board from any claims related to the allegations as contained in the Complaint; and

WHEREAS, in consideration for the release provided by the Plaintiffs, the Board has agreed to pay four thousand dollars (\$4,000.00) to Plaintiffs and their attorney of record; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby approves and authorizes the settlement of this matter under Docket No. ESX-L-4289-09, and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Superintendent, the Board Secretary and the Board Attorney to take whatever steps are necessary to effectuate the purposes of this resolution.

Seconded by *Mrs. Kulwin* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u>    x    </u>	<u>          </u>	<u>          </u>	<u>          </u>
Tanya Coke	<u>          </u>	<u>          </u>	<u>          </u>	<u>    x    </u>
Robin Kulwin	<u>    x    </u>	<u>          </u>	<u>          </u>	<u>          </u>
Leslie Larson	<u>    x    </u>	<u>          </u>	<u>          </u>	<u>          </u>

Shelly Lombard	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Norman Rosenblum	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Deborah Wilson	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>

7. Resolution re: Resolve 026189's Education Program

*Mrs. Wilson* moved to approve the following resolution:

WHEREAS, the attorney for the Board of Education has forwarded an Agreement regarding the matter of 026189.

NOW, THEREFORE, BE IT RESOLVED that the Board Secretary is authorized to execute this Agreement on behalf of the Board of Education.

Seconded by *Ms. Larson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Tanya Coke	<u>          </u>	<u>          </u>	<u>          </u>	<u>  x  </u>
Robin Kulwin	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Leslie Larson	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Shelly Lombard	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Norman Rosenblum	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Deborah Wilson	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>

8. Resolution re: Approval of Out-of-District Placements

*Mr. Rosenblum* moved to approve the following resolutions:

WHEREAS, the Superintendent recommends that the Board approves the actions contained in the **attached** Out-of-District Placements.

BE IT RESOLVED that the Board approves the actions attached in the Out-of-District Placements of NOVEMBER 21, 2011.

9. Resolution re: Approval of Out-of-District Placements for Homeless Student

WHEREAS, the Superintendent recommends that the Board approves the actions contained in the attached Out-of-District Placements for a Homeless Student.

BE IT RESOLVED that the Board approves the actions attached in the Out-of-District Placements of November 21, 2011.

Seconded by *Ms. Larson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Tanya Coke	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Robin Kulwin	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Leslie Larson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Shelly Lombard	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Norman Rosenblum	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Deborah Wilson	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

#### O. COMMENTS

##### 1. Members of the Public.

The Board allowed time for the members of public to comment on general topics.

##### 2. Board Members

None.

#### P. ANNOUNCEMENT OF FUTURE MEETING DATES

The next meeting of the Board of Education will be held on Monday, December 19, 2011 and will open at 7:00 p.m. in public but will go immediately into executive session. The meeting will reconvene in public at approximately 7:30 p.m. in the Atrium of the George Inness Annex, 141 Park Street.

#### Q. ADJOURNMENT

At *11:55p.m. Dr. Allen-McMillan* moved to adjourn the meeting; seconded by *Mr. Rosenblum* and approved by a vote of 6-0.

Respectfully submitted,

Dana Sullivan  
Board Secretary